

SEDLESCOMBE VILLAGE HALL

Registered Charity No. 305306

COVID-19 Risk Assessment

APPENDIX A

COVID SECURE GUIDELINES

SEDLSCOMBE VILLAGE HALL

Covid- 19 Risk Assessment – 14th September 2020

Corrective action required:

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|---|-----------|-------------|------|----------|
| 1. Additional hand washing signs to be placed in toilets. | : Done by | D Brabants | Date | 22.09.20 |
| 2. A 2m marker is to be placed around the Hall's main entrance door. | : Done by | | Date | |
| 3. Additional sanitising wipes are to be placed in the toilets and kitchen. | : Done by | I Vallender | Date | 23.09.20 |
| 4. Disposable aprons and gloves to be provided. | : Done by | I Vallender | Date | 23.09.20 |
| 5. SVH website to be updated to provide links to latest Govt. Guidelines | : Done by | D Brabants | Date | 25.09.20 |
| 6. SVH Risk Assessment and Appendices A (Covid Secure Guidelines) and B (Special Conditions of Hire during COVID-19) to be uploaded to SVH Website. | : Done by | D Brabants | Date | 13.10.20 |