



SEDLSCOMBE VILLAGE HALL

Church Hill, Sedlescombe, East Sussex TN33 0QP
Registered Charity No. 305306

AGM

of the
**Sedlescombe Village Hall
Management Committee**

AGENDA

Thursday **16 MARCH 2017**. CR2, the Village Hall 7.30pm

Present: Mark Fisher, Isabel Fisher, Mike Davies, Alan Smytherman, Stella Brabants, Shirley Davies(Bowls/Bad), Janet Farmer(Flower), Roy/Julia Chapman (Garden Soc,)Wendy Smytherman (Players), John Williams (sub-committee/ K9/Wine Club), P.A. Whitcher and J.O. Whitcher
Hall Manager - Dave Brabants

Apologies for absence:

Sheila Betts(Thurs Club), Simon Lawrence(Treasurer), Jenny Eldridge(Pre-Sch)

Minutes of last AGM Accepted as a true record

Matters arising None

Chairman's Report for 2016 for the AGM

Another good year at Sedlescombe Village Hall

Our main achievement this year was to get a new boiler installed. We thoroughly researched the best measures for the hall with the information obtained from our energy audit.

The Audit showed that we manage our energy use very well as the costs are below average for the size and type of building. So we are looking to become even more energy efficient as we continue to upgrade. We shelved the idea of putting solar panels on the roof as it required a big investment when we felt that there were other projects with a higher priority.

The Sub-committee continues to manage the day-to-day running of the hall and ongoing maintenance and improvements.

I would like to thank them all (in no particular order), Mike, Simon, Alan, Stella, John and Isabel and with support from Dave for being a great team and a lovely bunch to work with.

Simon and Stella have been able to report back to us throughout the year on our steady finances and healthy bookings the two essentials ingredients to the hall's success.

I would like to thank all the Trustees for their support during the last year particularly those who joined us to help out on work days, and it is my hope that we can bring a few more trustees onboard to ensure that the workload is shared and our success continues.

Treasurer's Annual Report - Simon

I have submitted last year's accounts to Mark Law in Battle for Audit and will distribute and file them with the Charity's Commission once received. I have done a draft of what I think his summary will be.

Cash summary presented for 2016.

I propose to leave the Budget as per last year, as hopefully this year there will be no unpleasant surprises.

The bank change has not been smooth and I have sent a complaint to Nat West on the failure to transfer the DD and SO as requested.

We had a reasonable saving on the Insurance renewal.

Village Hall Cash summary for meetings 2016														
	ANNUAL BUDGET	TOTAL TO DATE	JAN.	FEB.	MAR.	APRI.	MAY.	JUN.	JUL.	AUG.	SEPT.	OCT.	NOV.	DEC.
INCOME	£ 20,000.00	£ 18,988.58	£ 1,620.00	£ 2,056.08	£ 1,278.00	£ 1,573.00	£ 1,872.50	£ 1,205.00	£ 2,499.00	£ 1,163.00	£ 1,145.00	£ 1,448.00	£ 1,591.00	£ 1,538.00
EXPENDITURE														
Grounds	£ 800.00	£ 600.00	£50.00	£50.00	£50.00	£50.00	£50.00	£50.00	£50.00	£50.00	£50.00	£50.00	£50.00	£ 50.00
Hall Manager	£ 1,560.00	£ 1,560.00	£130.00	£130.00	£130.00	£130.00	£130.00	£130.00	£130.00	£130.00	£130.00	£130.00	£130.00	£ 130.00
Cleaning	£ 9,670.00	£ 5,352.45	£428.00	£585.10	£466.05	£386.00	£463.05	£468.70	£383.00	£762.00	£425.00	£434.20	£512.35	£ 39.00
Gas	£ 2,500.00	£ 2,613.22	£752.57	£339.82	£599.45	£210.86	£188.72	£63.97	£33.56	£27.77	£27.36	£35.25	£104.71	£ 229.18
Electricity	£ 2,500.00	£ 2,494.52		£236.27	£202.77	£245.73	£234.07	£258.39	£249.64	£184.31	£124.07	£208.02	£268.72	£ 282.53
Rates	£ 788.80	£ 794.20	£79.00			£75.20	£80.00	£80.00	£80.00	£80.00	£80.00	£80.00	£80.00	£ 80.00
Water	£ 700.00	£ 1,155.88	£318.13						£377.86	£271.72				£ 188.17
Insurance	£ 1,500.00	£ 1,213.26									£1213.26			
Phone/WIFI	£ 370.00	£ 462.46		£109.08			£110.88			£122.48			£120.02	
Admin Expenses	£ 120.00	£ 8.39				£8.39								
Maintenance	£ 2,000.00	£ 2,722.23	£604.26	£477.14	£86.24	£241.71	£210.71	£46.40	£124.44		£635.15		£53.96	£ 242.22
Other	£ 100.00	£ 2,934.93			£1629.00			£75.00			£540.00	£363.60		£ 327.33
		£ -												
Sub Total	£ 22,608.80	£ 21,911.54	£ 2,361.96	£ 1,927.41	£ 3,163.51	£ 1,347.89	£ 1,467.43	£ 1,172.46	£ 1,428.50	£ 1,628.28	£ 3,224.84	£ 1,301.07	£ 1,319.76	£ 1,568.43
ACCUMULATED TOTAL			£2,361.96	£ 4,289.37	£ 7,452.88	£ 8,800.77	£ 10,268.20	£ 11,440.66	£ 12,869.16	£ 14,497.44	£ 17,722.28	£ 19,023.35	£ 20,343.11	£ 21,911.54

SEDLESCOMBE VILLAGE HALL (Charity No 305306)							
BALANCE SHEET as at 31ST DECEMBER 2016							
		2016	2015	2014	2013	2012	
		£		£	£		
FIXED ASSETS	Village Hall Building		£486123	£486123	£486123	486123	486123
	Boiler		£4374				
	Kitchen		£0	£10278	£0	0	0
CURRENT ASSETS	Bank Account - Current		£1946	£1439	£2570	4034	2192
	COIF Deposit Account		£2906	£8378	£20823	20736	20634
	Coif Investment Fund		£17394	£16573	£15757	14444	12396
			£22246	£26390	£39150	39214	35222
WORKING CAPITAL			£22246	£26390	£39150	39214	35222
			£512743	£522791	£525273	525337	521345
NET ASSETS							
Represented by	Accumulated Fund @ 1/1/16		£534989	£525273	£525337	521345	519094
	Plus Surplus for the Year 2016		£-2923	£-2482	£-64	3992	2251
			£532066	£522791	£525273	525337	521345

Bookings Annual Report - Stella

This year has seen our booking base grow and my report for the last 3 months illustrates very well how busy the hall is a venue for regular and one-off events. Since our December meeting we have held 10 children's parties and four evening parties as well as our Regular User groups. In addition, we have had a local dance group and a karate group. The dog club have recently had their group filmed for an item on Super Vet.

This Committee Room has proved a useful additional resource in the day as well as the evening and has been used by the Local authority and business groups.

The next Quarter sees bookings by St Michael's and U 3A as well as weddings and parties.

As I said in my last Quarterly Report our Hall's reputation as a local venue continues to grow and I have already taken bookings for 2018 and even 2020.

The Committee of Management

• Election of Sub-Committee Officers (up to 8 members)

Chairman. Vice-Chairman. Secretary. Treasurer. Bookings Secretary. Plus 3 Committee Members

Isabel Fisher resigned as Secretary but the following are happy to continue:

Mark Fisher - Chair

Stella Brabants - Booking

Mike Davies

John Williams

Simon Lawrence - Treasurer

Alan Smytherman

It was proposed that they be re-elected en block, Isabel Fisher proposed and Wendy Smytherman seconded the motion.

Isabel wished to stand as Vice-Chair, she was proposed by Alan Smytherman, seconded by Shirley Davies.

There remains a vacancy for Secretary on the Sub-Committee. Everyone was asked to try and recruit someone.

Other trustees on the management committee

Ex-officio Member - Fr Kevin Mepham

Register of User Group Representatives (up to 15)

6 Reps were present, representing 7 User Groups:

Janet Farmer(Flower), Roy/Julia Chapman(Garden non-trustees), Shirley

Davies(Bad&Bowls), Wendy Smytherman(Players), John Williams (K9/Wine Club)

Other groups are represented but not attending

Sheila Betts(Thursday), Jenny Eldridge(Playgroup),, Lindsay Fraser(PC non-trustee).

Reps not present will be contacted by Isabel to see if they wish to continue or if someone else from their group will come forward.

Isabel went through the responsibilities of trustees and the object of the charity.

• Any Other Business

None

Date of the next AGM

Thursday 15 March 2018 CR2 at the Village Hall at 7.30pm

Sedlescombe Village Hall

Registered Charity No 305306

The provision and maintenance of a village hall for the use of the inhabitants of the Parish of Sedlescombe and the surrounding neighbourhood without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and other forms of recreation and leisure-time occupation, with the object of improving the condition of life for the said inhabitants